

**MINUTES OF A SPECIAL MEETING OF  
THE BOARD OF DIRECTORS OF THE  
THE AURORA HIGHLANDS METROPOLITAN DISTRICT NO. 6  
(THE “DISTRICT”)  
HELD  
NOVEMBER 21, 2024**

A special meeting of the Board of Directors of The Aurora Highlands Metropolitan District No. 6 (referred to hereafter as the “Board”) was convened on Thursday, November 21, 2024 at 1:38 p.m. This District Board meeting was held via Zoom. The meeting was open to the public.

**ATTENDANCE**

**Directors in Attendance Were:**

Matt Hopper, President  
Carla Ferreira, Vice President  
Michael Sheldon, Treasurer  
Cynthia Shearon, Assistant Secretary

**Also In Attendance Were:**

Denise Denslow, Rachel Alles, Jason Carroll and Peter Maleski; CliftonLarsonAllen LLP (“CLA”)  
Elisabeth A. Cortese, Esq. and Jon Hoistad, Esq.; McGeady Becher Cortese Williams P.C.  
Jerry Jacobs and Cristina Madrigal; Timberline District Consulting, LLC (“Timberline”)  
Matthew Ruhland, Esq.; Cockrel Ela Glesne Greher & Ruhland, P.C.  
Dr. William Westmoreland; The Aurora Highlands Metropolitan District No. 1 Board Member

**ADMINISTRATIVE MATTERS**

**Disclosures of Potential Conflicts of Interest:** The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. It was noted by Attorney Cortese that disclosures of potential conflicts of interest were filed with the Secretary of State for all directors, and no additional conflicts were disclosed at the meeting.

**Quorum, Confirmation of Meeting Location/Posting of Meeting Notice:** Director Hopper confirmed a quorum for the special meeting. The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District’s Board meeting. Following discussion, upon motion duly made by Director Hopper, seconded by Director Ferreira and, upon vote unanimously carried, the Board determined that because there was not a suitable or convenient location within the District boundaries to conduct this meeting it was determined to conduct this meeting virtually via

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Zoom. The Board further noted that notice providing the time, date and audio / video conference access for the meeting was duly posted and that no objections, or any requests that the means of hosting the meeting be changed by taxpaying electors within the District's boundaries have been received.

**Agenda:** The Board considered the proposed Agenda for the District's special meeting. Following discussion, upon motion duly made by Director Hopper, seconded by Director Ferreira and, upon vote unanimously carried, the Agenda was approved.

**Public Comment:** There was no public comment.

**Resolution Establishing Regular Meeting Dates, Times and Location, and Designating Location for Posting 24-Hour Notices:** The Board discussed business to be conducted, location of meetings and regular meeting dates for 2025. A regular meeting was scheduled on November 20, 2025 at 1:00 p.m. virtually via electronic means. Following review, upon a motion duly made by Director Hopper, seconded by Director Ferreira and, upon vote unanimously carried, the Board adopted Resolution Establishing Regular Meeting Dates, Times and Location, and Designating Location for Posting 24-Hour Notices.

**Section 32-1-809, C.R.S., and direct staff regarding compliance for 2025 (Transparency Notice):** Following discussion, upon a motion duly made by Director Hopper, seconded by Director Ferreira and, upon vote unanimously carried, the Board directed staff to comply with Section 32-1-809, C.R.S., (Transparency Notice) Requirements.

### CONSENT AGENDA

#### **Approval of Minutes of October 17, 2024 Special Meeting**

#### **Execution and Filing of 2023 Application for Exemption from Audit**

Following discussion, upon motion duly made by Director Hopper, seconded by Director Ferreira and, upon vote unanimously carried, the Board approved and/or ratified approval of the Consent Agenda items.

### FINANCIAL MATTERS

**Schedule of Cash Position and Property Tax Reconciliation:** Following discussion, upon a motion duly made by Director Hopper, seconded by Director Ferreira and, upon vote unanimously carried, the Board accepted the Schedule of Cash Position and Property Tax Reconciliation.

**Public Hearing on Amendment to 2024 Budget:** Director Hopper opened the public hearing to consider an amendment to the 2024 Budget.

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It was noted that publication of Notice stating that the Board would consider amendment of the 2024 Budget and the date, time and place of the public hearing was made pursuant to statute. No written objections were received prior to the public hearing.

No public comments were received, and the public hearing was closed.

Following discussion, it was determined that an Amendment to the 2024 Budget was not necessary.

**Public Hearing on 2025 Budget:** Director Hopper opened the public hearing to consider the proposed 2025 Budget and to discuss related issues.

It was noted that Notice stating that the Board would consider adoption of the 2025 budget and the date, time and place of the public hearing was published pursuant to statute. No written objections were received prior to the public hearing.

No public comments were received, and the public hearing was closed.

Mr. Carroll reviewed the estimated 2024 expenditures and the proposed 2025 expenditures with the Board. Following discussion, upon motion duly made by Director Hopper, seconded by Director Ferreira and, upon vote unanimously carried, the Board adopted the Resolution to Adopt the 2025 Budget and Appropriate Sums of Money and the Resolution to Set Mill Levies, subject to final assessed valuation (General Fund: 72.769 mills; ARI / ARTA: 0.197 mills; Total: 72.966 mills) and authorized execution of the Certification of Budget. The District Accountant was directed to transmit the Certification of Tax Levies to the Board of County Commissioners of Adams County not later than December 15, 2024. The District Accountant was directed to transmit the Certification of Budget to the Division of Local Government no later than January 31, 2025.

**DLG-70 Certification of Tax Levies form and Mill Levy Public Information form:** Following discussion, upon a motion duly made by Director Hopper, seconded by Director Ferreira and, upon vote unanimously carried, the Board authorized the District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form and Mill Levy Public Information form (“Certifications”), and directed the District Accountant to file the Certifications with the Board of County Commissioners and other interested parties.

**Preparation of 2026 Budget:** Following discussion, upon a motion duly made by Director Hopper, seconded by Director Ferreira and, upon vote unanimously carried, the Board appointed the District Accountant to prepare the 2026 Budget.

**2024 Application for Exemption from Audit:** Following discussion, upon a motion duly made by Director Hopper, seconded by Director Ferreira and, upon vote unanimously carried, the Board appointed the District Accountant to prepare and file an Application for Exemption from Audit for 2024.

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### LEGAL MATTERS

**Resolution Calling Regular Election for Directors May 6, 2025:** Following discussion, upon a motion duly made by Director Hopper, seconded by Director Ferreira and, upon vote unanimously carried, the Board adopted the Resolution Calling Regular Election for Directors May 6, 2025, appointed the Designated Election Official (“DEO”), and authorized the DEO to perform all tasks required for the conduct of mail ballot election.

### MANAGER MATTERS

**Renewal of District’s Insurance and Special District Association (“SDA”) Membership for 2025:** Following discussion, upon a motion duly made by Director Hopper, seconded by Director Ferreira and, upon vote unanimously carried, the Board authorized the renewal of the District’s insurance for 2025, with no changes to the property schedule, and authorized renewal of the SDA membership for 2025.

**CLA Statements of Work for 2025 Management and Accounting Services:** Following review, upon a motion duly made by Director Hopper, seconded by Director Ferreira and, upon vote unanimously carried, the Board approved the CLA Statements of Work for 2025 Management and Accounting Services.

**Acknowledge Responsibility of The Aurora Highlands Community Authority Board (“CAB”) to Comply with ADA Requirements on the CAB and District Website:** The Board acknowledged the responsibility of the CAB to comply with ADA requirements on the CAB and District website and authorized necessary actions in connection therewith.

### CONSTRUCTION MATTERS

None.


### OTHER BUSINESS

None.

### ADJOURNMENT

There being no further business to come before the Board at this time, upon a motion duly made by Director Ferreira, seconded by Director Sheldon and, upon vote unanimously carried, the Board adjourned the meeting.

Respectfully submitted,

Signed by:  
  
By \_\_\_\_\_  
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Secretary for the Meeting