

ATEC METROPOLITAN DISTRICT NOS. 1 & 2
("DISTRICT NO. 1", "DISTRICT NO. 2", AND COLLECTIVELY THE "DISTRICTS")
8390 E. Crescent Parkway, Suite 300
Greenwood Village, CO 8011
Phone: 303-779-5710
<https://theaurorahighlands.specialdistrict.net>

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: November 21, 2024

TIME: 1:00 p.m.

LOCATION: Virtual via Zoom

PLEASE JOIN THE VIDEO ENABLED WEB CONFERENCE VIA ZOOM AT:

Join Zoom Meeting

<https://us02web.zoom.us/j/83927842723?pwd=NXA3bjc3VVJ2R2RZQjJyWXhMbVBzUT09>

Meeting ID: 839 2784 2723

Passcode: 979737

One tap mobile

+17193594580, *979737#

Board of Directors

Matt Hopper

Carla Ferreira

Michael Sheldon

Deanna Hopper

Kathleen Sheldon

Denise Denslow

Office

President

Vice President

Treasurer

Assistant Secretary

Assistant Secretary

Secretary

Term Expires

May, 2025

May, 2025

May, 2025

May, 2027

May, 2027

N/A

I. ADMINISTRATIVE MATTERS

- A. Present disclosures of potential conflicts of interest.
- B. Confirm quorum, location of meeting and posting of meeting notices and designate 24-hour posting location. Approve Agenda.
- C. Public Comment. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person
- D. Discuss business to be conducted in 2025 and location (**virtual and/or physical**) of meetings. Schedule regular meetings (proposed date/time: November 20, 2025 at 1:00 p.m.) and consider adoption of Resolutions Establishing Regular Meeting Dates, Times and Location, and Designating Location for Posting 24-Hour Notices (enclosures).

- E. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2025 (Transparency Notice).

II. CONSENT AGENDA

These items are considered to be routine and will be ratified and/or approved by one motion. There will be no separate discussion of these items unless a board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Approval of November 16, 2023 special meeting minutes (enclosures).
- Ratify approval of execution and filing of 2023 Applications for Exemption from Audit (enclosures).
- Ratify approval of External Financial Advisor Engagement Letter by and among the Aurora Highland Community Authority Board, ATEC Metropolitan District No. 1 and LRB Public Finance Advisors, Inc. (enclosure).

III. FINANCIAL MATTERS

- A. District No. 1 - Review and accept the Schedule of Cash Position and Property Tax Reconciliation, updated as of November 15, 2024 (enclosures).
- B. District No. 2 - Review and accept the Schedule of Cash Position and Property Tax Reconciliation, updated as of November 15, 2024 (enclosures).
- C. Conduct Public Hearing to consider amendment of the 2024 Budgets. If necessary, consider adoption of Resolutions to Amend the 2024 Budgets.
- D. Conduct Public Hearing on the proposed 2025 Budgets and consider adoption of Resolutions to Adopt the 2025 Budgets and Appropriate Sums of Money and Resolutions to Set Mill Levies (enclosures – draft budgets and resolutions).
- E. Authorize District Accountant to prepare and sign, and/or appoint Board Member to sign, the DLG-70 Certification of Tax Levies forms and Mill Levy Public Information forms (“Certifications”). Direct District Accountant to file the Certifications with the Board of County Commissioners and other interested parties.
- F. Consider appointment of District Accountant to prepare 2026 Budgets.
- G. Consider appointment of District Accountant to prepare and file Applications for Exemption from Audit for 2024.

IV. LEGAL MATTERS

- A. Discuss May 6, 2025 Regular Director Elections and consider adoption of Resolutions Calling May 6, 2025 Elections for Directors, appointing Designated Election Official (“DEO”), and authorizing the DEO to perform all tasks required for the conduct of mail ballot elections (enclosures). Self- Nomination and Acceptance Forms are due by February 28, 2025. Discuss need for ballot issues and/or questions.

V. MANAGER MATTERS

- A. Authorize renewal of Districts’ insurance and Special District Association (SDA) memberships for 2025 (enclosure).
 - 1. Discuss need for any updates to property schedules.
- B. Review and consider approval of CliftonLarsonAllen LLP Statements of Work for 2025 Management and Accounting Services (enclosures).
- C. Acknowledge responsibility of The Aurora Highlands Community Authority Board (“CAB”) to comply with ADA requirements on the CAB website and authorize necessary actions in connection therewith.

VI. CONSTRUCTION MATTERS

VII. OTHER BUSINESS

VIII. ADJOURNMENT

There are no regular meetings scheduled for the remainder of 2024.