

THE AURORA HIGHLANDS METROPOLITAN DISTRICT NO. 3  
("DISTRICT")

8390 E. Crescent Parkway, Suite 300  
Greenwood Village, CO 8011  
Phone: 303-779-5710  
<https://theaurorahighlands.specialdistrict.net>

**NOTICE OF SPECIAL MEETING/BUDGET HEARING AND AGENDA**

**DATE:** November 21, 2024

**TIME:** 1:00 p.m.

**LOCATION:** Virtual via Zoom

**PLEASE JOIN THE VIDEO ENABLED WEB CONFERENCE VIA ZOOM AT:**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/83927842723?pwd=NXA3bjc3VVJ2R2RZQjJyWXhMbVBzUT09>**

**Meeting ID: 839 2784 2723**

**Passcode: 979737**

**One tap mobile**

**+17193594580, \*979737#**

**Board of Directors**

Matt Hopper

Carla Ferreira

Michael Sheldon

Vacant

Cynthia (Cindy) Shearon

Denise Denslow

\*this seat will be a two-year term at the May 2025 election.

**Office**

President

Vice President

Treasurer

Assistant Secretary

Assistant Secretary

Recording Secretary

**Term Expires**

May, 2025

May, 2025

May, 2027

May, 2025\*

May, 2027

N/A

**I. ADMINISTRATIVE MATTERS**

- A. Present disclosures of potential conflicts of interest.
- B. Confirm quorum, location of meeting and posting of meeting notices and designate 24-hour posting location. Approve Agenda.
- C. Public Comment. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person
- D. Review and consider approval of the 2025 Annual Administrative Matters Resolution (enclosure).
- E. Review and consider approval of Updated CORA Policy Resolution (enclosure).

## **II. CONSENT AGENDA**

These items are considered to be routine and will be ratified and/or approved by one motion. There will be no separate discussion of these items unless a board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Approval of September 19, 2024 special meeting minutes (enclosure).
- Ratify approval of Application for Exemption from 2023 Audit (enclosure).

## **III. FINANCIAL MATTERS**

- A. Review and accept Schedule of Cash Position and Property Tax Reconciliation (enclosure).
- B. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures).
- C. Authorize District Accountant to prepare and sign, and/or appoint Board Member to sign, the DLG-70 Certifications of Tax Levies form (“Certifications”). Direct District Accountant to file the Certifications with the Board of County Commissioners and other interested parties.
- D. Consider appointment of District Accountant to prepare the 2026 Budget.
- E. Discuss statutory requirements for an audit. Consider approval of District Accountant to prepare and file the Application for Exemption from 2024 Audit.

## **IV. LEGAL MATTERS**

- A. Review and consider adoption of Resolution Calling a Regular Election for Directors on May 6, 2025, appointing the Designated Election Official (“DEO”), notice and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Discuss need for ballot issues and/or questions

## **V. MANAGER MATTERS**

- A. Review and consider approval of Property and Liability Coverage renewal for 2025. Discuss changes needed to property schedule (if any); Authorize renewal of Special District Association (SDA) membership for 2025 (enclosure).
- B. Review and consider approval of worker’s compensation for 2025 (enclosure).
- C. Review and consider approval of CliftonLarsonAllen LLP Statement(s) of Work for 2025 (enclosures).

- D. Acknowledge responsibility of the Aurora Highlands Community Authority Board to meet ADA compliance matters on the shared website and related matters.

**VI. CONSTRUCTION MATTERS**

**VII. OTHER BUSINESS**

**VIII. ADJOURNMENT**

**There are no regular meetings scheduled for the remainder of 2024**