

THE AURORA HIGHLANDS METROPOLITAN DISTRICT NO. 1
("DISTRICT")

8390 E. Crescent Parkway, Suite 300

Greenwood Village, CO 8011

Phone: 303-779-5710

<https://theaurorahighlands.specialdistrict.net>

NOTICE OF SPECIAL MEETING/BUDGET HEARING AND AGENDA

DATE: November 21, 2024

TIME: 1:00 p.m.

LOCATION: Virtual via Zoom

PLEASE JOIN THE VIDEO ENABLED WEB CONFERENCE VIA ZOOM AT:

Join Zoom Meeting

<https://us02web.zoom.us/j/83927842723?pwd=NXA3bjc3VVJ2R2RZQjJyWXhMbVBzUT09>

Meeting ID: 839 2784 2723

Passcode: 979737

One tap mobile

+17193594580, *979737#

Board of Directors

Carla Ferreira

William C. Westmoreland

Nicholas English

Michael Sheldon

James K. Birkenfeld

Denise Denslow

Office

President

Vice President

Treasurer

Assistant Secretary

Assistant Secretary

Recording Secretary

Term Expires

May, 2027

May, 2025

May, 2025

May, 2027

May, 2027

N/A

I. ADMINISTRATIVE MATTERS

- A. Present disclosures of potential conflicts of interest.
- B. Confirm quorum, location of meeting and posting of meeting notices and designate 24-hour posting location. Approve Agenda.
- C. Public Comment. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person
- D. Review and consider approval of the 2025 Annual Administrative Matters Resolution (enclosure).
- E. Review and consider approval of Resolution Designating Posting Location (enclosure).

- F. Review and consider approval of Updated CORA Policy Resolution (enclosure).

II. CONSENT AGENDA

These items are considered to be routine and will be ratified and/or approved by one motion. There will be no separate discussion of these items unless a board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Ratify approval of November 14, 2023 annual meeting minutes (enclosure).
- Approval of November 17, 2023 special meeting minutes (enclosure).
- Ratify approval of 2023 Audit (enclosure).

III. FINANCIAL MATTERS

- A. Review and accept Schedule of Cash Position and Property Tax Reconciliation (enclosure).
- B. Conduct Public Hearing to consider amendment of the 2024 Budget; consider adoption of Resolution to Amend the 2024 Budget (enclosure).
- C. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures).
- D. Authorize District Accountant to prepare and sign, and/or appoint Board Member to sign, the DLG-70 Certifications of Tax Levies form (“Certifications”). Direct District Accountant to file the Certifications with the Board of County Commissioners and other interested parties
- E. Consider appointment of District Accountant to prepare the 2026 Budget.
- F. Discuss statutory requirements for an audit. Consider approval of engagement of Fiscal Focus Partners, LLC to prepare and file the 2024 Audit (enclosure).

IV. LEGAL MATTERS

- A. Review and consider adoption of Resolution Calling a Regular Election for Directors on May 6, 2025, appointing the Designated Election Official (“DEO”), notice and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Discuss need for ballot issues and/or questions.

V. MANAGER MATTERS

- A. Review and consider approval of Property and Liability Coverage renewal for 2025. Discuss changes needed to property schedule (if any); Authorize renewal of Special District Association (SDA) membership for 2025 (enclosure).
- B. Review and consider approval of worker's compensation for 2025 (enclosure).
- C. Review and consider approval of CliftonLarsonAllen LLP Statement(s) of Work for 2025 (enclosures).
- D. Acknowledge responsibility of the Aurora Highlands Community Authority Board to meet ADA compliance matters on the shared website and related matters.

VI. CONSTRUCTION MATTERS

VII. OTHER BUSINESS

VIII. ADJOURNMENT

There are no regular meetings scheduled for the remainder of 2024