

**AEROTROPOLIS AREA COORDINATING  
METROPOLITAN DISTRICT (“DISTRICT”)**

8390 E. Crescent Parkway, Suite 300

Greenwood Village, CO 8011

Phone: 303-779-5710

<https://theaurorahighlands.specialdistrict.net>

**NOTICE OF SPECIAL MEETING AND AGENDA**

**DATE:** July 18, 2024

**TIME:** 1:00 p.m.

**LOCATION:** Virtual via Zoom

**PLEASE JOIN THE VIDEO ENABLED WEB CONFERENCE VIA ZOOM AT:**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/83927842723?pwd=NXA3bjc3VVJ2R2RZQjJyWXhMbVBzUT09>**

**Meeting ID: 839 2784 2723**

**Passcode: 979737**

**One tap mobile**

**+17193594580, \*979737#**

**Board of Directors**

Matt Hopper

Carla Ferreira

Michael Sheldon

Cynthia (Cindy) Shearon

VACANT

VACANT

VACANT

Denise Denslow

**Office**

President

Vice President

Treasurer

Assistant Secretary

Secretary

**Term Expires**

May, 2025

May, 2025

May, 2027

May, 2027

May, 2025

May, 2027

May, 2027

N/A

**I. ADMINISTRATIVE MATTERS**

- A. Present disclosures of potential conflicts of interest.
- B. Confirm quorum, location of meeting and posting of meeting notices. Approve Agenda.
- C. Public Comment. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person

**II. CONSENT AGENDA**

These items are considered to be routine and will be ratified and/or approved by one motion. There will be no separate discussion of these items unless a board member so

requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Approval of June 20, 2024 special meeting minutes (enclosure).

**III. FINANCIAL MATTERS**

- A. Review and consider approval of payment of claims for operating costs, in the amount of \$34,366.30 (numbers based upon information available at time of preparation of Agenda, final numbers to be presented by accountant at meeting) (enclosure).
- B. Review and accept cash position report dated May 31, 2024, updated as of July 12, 2024 (enclosure).
- C. Review and consider approval of Request for Extension of Time to File 2023 Audit (enclosure).
- D. Discuss and consider approval of recommendation to The Aurora Highlands Community Authority Board (“**CAB**”) for acceptance of the CAB and District Engineer’s Report and Verification of Costs Associated with Public Improvements Draw No. 73 Engineer’s Report and Verification of Costs No. 52 prepared by Schedio Group LLC (enclosure).
- E. Discuss and consider approval of recommendation to the CAB for acceptance of the CAB and District Engineer’s Report and Verification of Costs Associated with Public Improvements, In-Tract Improvements / In Tract Home Builder Expenses, Engineer’s Report and Verification of Costs No. 33 prepared by Schedio Group LLC (enclosure).

**IV. CAPITAL PROJECTS**

- A. Discuss and acknowledge funding sources in the total amount of \$4,035,413.60\* (checks and interim payments) prepared by the District’s accountant (enclosures - summary and list of checks):

TAH CAB/Spine Costs	\$1,950,919.69
AH In-Tract Costs	\$ 635,319.35
AF ARTA	\$ 461,838.89
ARTA	\$ 142,496.62
AF ATEC Spine Costs	\$ 672,262.47
Developer	\$ 172,576.58
Total:	<u><u>\$4,035,413.60</u></u>

\* Numbers based upon information available at time of preparation of Agenda, final numbers to be presented by accountant at meeting.

**District Capital Projects:**

- B. Discuss and consider approval of **Task Order No. 13 to Master Service Agreement (“MSA”)** for Program Management, Design and Construction Services between the District and **AECOM Technical Services, Inc.** for Tributary T Drainage Modeling and Inline Detention (Time and Materials), in the amount of \$432,000.00, subject to approval of the Construction Committee.
- C. Discuss and consider approval of **Change Order No. 20 to Work Order No. 26 to Construction Management Agreement (“CMAR”)** between the District and **JHL Constructors, Inc.** for Consolidated Landscaping (Savings Split - Site Furnishings), in the deductive amount of (\$180,384.75), subject to approval of the Construction Committee.
- D. Discuss and consider approval of **Change Order No. 03 to Short Form Construction Agreement** for Filing 9 Landscaping between the District and **Landtech Contractors, LLC** for Addition of Rock Mulch at Intersection of 26<sup>th</sup> Ave. and Warm Springs Ave., in the amount of \$1,293.00, subject to approval of the Construction Committee.
- E. Discuss and consider approval of **Change Order No. 04 to Short Form Construction Agreement** for Filing 9 Landscaping between the District and **Landtech Contractors, LLC** for Bringing Landscaping Berms on the North Side of Highlands Creek Parkway to Correct Grade, in the amount of \$9,346.00, subject to approval of the Construction Committee.
- F. Discuss and consider approval of **Task Order No. 2024.19 to MSA** for Stormwater Services between the District and **Stormwater Logistics, LLC** for Restoration of Stockpile Spreading Operation, in the amount of \$22,000.00, subject to approval of the Construction Committee.

**V. LEGAL MATTERS**

**VI. ARTA MATTERS**

**VII. MANAGER MATTERS**

**VIII. OTHER BUSINESS**

**IX. EXECUTIVE SESSION**

**X. ADJOURNMENT**

**The next regular meeting is scheduled for August 15, 2024 at 1:00 p.m.**