

**MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
THE AURORA HIGHLANDS METROPOLITAN DISTRICT NO. 6
("DISTRICT")
HELD
NOVEMBER 16, 2023**

A special meeting of the Board of Directors (referred to hereafter as the "**Board**") of The Aurora Highlands Metropolitan District No. 6, County of Adams was convened on Thursday, November 16, 2023 at 1:16 p.m. via Zoom. The District Board meeting was open to the public.

Directors In Attendance Were:

Matt Hopper, President
Carla Ferreira, Vice President
Michael Sheldon, Treasurer

The absence of Director Cynthia Shearon was excused.

Also in Attendance Were:

MaryAnn McGeady, Esq., Elisabeth A. Cortese, Esq. and Jon Hoistad; McGeady Becher P.C.
Denise Denslow, Rachel Alles, Jenna Trujillo and Jason Carroll; CliftonLarsonAllen LLP ("**CLA**")
Jerry Jacobs and Cristina Madrigal; Timberline District Consulting, LLC ("**Timberline**")
Matt Ruhland, Esq.; Cockrel Ela Glesne Greher & Ruhland PC
Dr. William Westmoreland; The Aurora Highlands Metropolitan District No. 1

**ADMINISTRATIVE
MATTERS**

Disclosure of Potential Conflicts of Interest/Quorum: Attorney McGeady discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Boards to the Secretary of State. The members of the Boards were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. It was noted that the disclosures of potential conflicts of interest were filed with the Secretary of State for all Directors as required by statute. No new conflicts were disclosed and a quorum was confirmed.

Agenda: The Board considered the proposed Agenda for the District's special meeting. Following discussion, upon motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved the Agenda, as presented.

Confirmation of Meeting Location/Posting of Notice: The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. Following discussion, upon motion duly made by Director

Hopper, seconded by Director Ferreira and, upon vote unanimously carried, the Board determined that because there was not a suitable or convenient physical location to conduct this meeting it was determined to conduct this meeting virtually via Zoom. The Board further noted that notice providing the date, time and audio / video conference access for the meeting was duly posted and that no objections, or any requests that the means of hosting the meeting be changed by taxpaying electors within the District's boundaries have been received.

Designation of 24-Hour Posting Location: Following discussion, upon motion duly made by Director Hopper, seconded by Director Sheldon, and upon vote unanimously carried, the Board determined that notices of meetings of the Board required pursuant to Section 24-6-402(2)(c), C.R.S., shall be posted on the District's website, and, if said website is unavailable within the boundaries of the District at the following location: the southern boundary of the District, north of E. 26th Avenue, Aurora, Colorado.

Public Comment: None.

May 2, 2023 Regular Election: Attorney Hoistad discussed the results of the District's May 2, 2023 Regular Election with the Board, noting that all ballot questions and issues had passed. It was further noted that Michael Sheldon and Cynthia Shearon were each deemed elected to 4-year terms ending in May, 2027.

Appointment of Officers: Upon a motion duly made by Director Ferreira, seconded by Director Sheldon and, upon vote, unanimously carried, the Board appointed the following slate of officers:

President:	Matt Hopper
Vice President:	Carla Ferreira
Treasurer:	Michael Sheldon
Assistant Secretary:	Cynthia Shearon
Recording Secretary:	Denise Denslow

Resolution Establishing Regular Meeting Dates, Times and Location, and Designating Location for Posting 24-Hour Notices: The Board discussed business to be conducted, location of meetings and regular meeting dates for 2024. A regular meeting was scheduled on November 21, 2024 at 1:00 p.m. at the Construction Trailer and/or virtually via electronic means. Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board adopted the Resolution Establishing Regular Meeting Dates, Time, and Location, and Designating Posting Location for 24-Hour Notices, as presented.

Insurance Discussion:

Cyber Security and Increased Crime Coverage: The Board discussed the addition of and/or increases to current cyber security and crime coverage limits.

Insurance Committee: A committee, consisting of Director Hopper and Director Ferreira, was appointed to consider the addition of and/or increases to current cyber security and crime coverage limits.

Renewal of District's Insurance and Special District Association ("SDA") Membership for 2024: Following discussion, upon a motion duly made by Director Hopper, seconded by Director Ferreira and, upon vote unanimously carried, the Board authorized the renewal of the District's insurance coverage and SDA membership for 2024.

Section 32-1-809, C.R.S., and direct staff regarding compliance for 2024 (Transparency Notices): Following discussion, upon a motion duly made by Director Hopper, seconded by Director Ferreira and, upon vote, unanimously carried, the Board directed staff to comply with Section 32-1-809, C.R.S. (Transparency Notice) Requirements.

**CONSENT
AGENDA**

The Board considered the following item under the Consent Agenda:

Approval of the November 3, 2022 Regular Meeting Minutes

Following review, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved the Consent Agenda, as presented.

**FINANCIAL
MATTERS**

September 30, 2023 Unaudited Financial Statements and Schedule of Cash Position: Ms. Trujillo reviewed the Unaudited Financial Statements and Schedule of Cash Position with the Board. Following review, upon a motion duly made by Director Hopper, seconded by Director Ferreira and, upon vote unanimously carried, the Board accepted the September 30, 2023 Unaudited Financial Statements and Schedule of Cash Position, as presented.

Public Hearing on Amendment to 2023 Budget: Director Hopper opened the public hearing to consider amendment to the District's 2023 Budget.

It was noted that publication of Notice stating that the Board would consider amendment of the 2023 Budget and the date, time and place of the public hearing was made in a newspaper having general circulation within the District. No written objections were received prior to the public hearing.

No public comments were received, and the public hearing was closed.

Following discussion, it was determined that an Amendment to the 2023 Budget was not necessary.

Public Hearing on Proposed 2024 Budget: Director Hopper opened the public hearing to consider the proposed 2024 Budget and to discuss related issues.

It was noted that Notice stating that the Board would consider adoption of the 2024 budget and the date, time and place of the public hearing was published pursuant to statute. No written objections were received prior to the public hearing.

No public comments were received, and the public hearing was closed.

Ms. Trujillo reviewed the estimated 2023 expenditures and the proposed 2024 expenditures with the Board. Following review, upon motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board adopted the Resolution to Adopt the 2024 Budget and Appropriate Sums of Money and the Resolution to Set Mill Levies, subject to final assessed valuation and adjustments related to legislative changes (General Fund: 72.785 mills; ARI / ARTA: 0.198 mills; Total: 72.983 mills) and authorized execution of the Certification of Budget. The District Accountant was directed to transmit the Certification of Tax Levies to the Board of County Commissioners of Adams County not later than January 10, 2024. The District Accountant was directed to transmit the Certification of Budget to the Division of Local Government no later than January 31, 2024.

DLG-70 Certification of Tax Levies Form (“Certification”): Following discussion, upon motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board authorized the District Accountant to prepare and sign the Certification and to transmit the Certification to the Board of County Commissioners of Adams County not later than January 10, 2024.

Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan: Following discussion, it was determined that a Resolution Authorizing Adjustment of the District’s Mill Levy in Accordance with the Service Plan, would not be necessary.

Preparation of 2025 Budget: Following discussion, upon a motion duly made by Director Hopper, seconded by Director Ferreira and, upon vote unanimously carried, the Board appointed the District Accountant to prepare the 2025 Budget.

2023 Application for Exemption from Audit: The Board discussed the requirements for an Audit. Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board appointed the District Accountant to prepare and file an Application for Audit Exemption for the District for 2023.

LEGAL MATTERS

Resolution Amending Policy on Colorado Open Records Act Requests: Following discussion, upon a motion duly made by Director Ferreira, seconded by Director Sheldon and, upon vote unanimously carried, the Board adopted the Resolution Amending Policy on Colorado Open Records Act Requests, as presented.

**MANAGER
MATTERS**

Master Services Agreements and Statements of Work between the District and CLA for 2024 Accounting and Management Services: Following discussion, upon a motion duly made by Director Hopper, seconded by Director Ferreira and, upon vote unanimously carried, the Board approved the Master Services Agreement and Statements of Work for 2024 Accounting and Management Services by and between the District and CLA, subject to final legal review.

**CONSTRUCTION
MATTERS**

None.

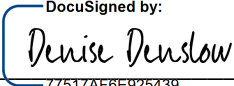
OTHER BUSINESS

There was no other business for discussion.

ADJOURNMENT

There being no further business to come before the Boards at this time, upon a motion duly made by Director Hopper, seconded by Director Ferreira and, upon vote unanimously carried, the Board adjourned the meeting.

Respectfully submitted,

By  77517AF6E925439
Secretary for the Meeting