

**THE AURORA HIGHLANDS METROPOLITAN DISTRICT NOS. 4 AND 5
("DISTRICTS")**

8390 East Crescent Parkway, Suite 300

Greenwood Village, CO 80111

Phone: 303-779-5710

<https://theaurorahighlands.specialdistrict.net/>

NOTICE OF REGULAR MEETING AND AGENDA

DATE: November 16, 2023

TIME: 1:00 P.M.

LOCATION: Virtual via Zoom

1. To attend via Zoom Videoconference use the below link:

<https://us02web.zoom.us/j/87155529666?pwd=ODF2N3pPTngzQmV0MmZoYjJQRHpodz09>

ACCESS: 2. To attend via telephone, dial **1-719-359-4580** and enter the following additional information:

Meeting ID: **871 5552 9666**

Passcode: **438756**

One tap mobile: **+17193594580, *438756#**

<u>Boards of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Matt Hopper		2027/May 2027
Carla Ferreira	Vice President	2025/May 2025
Michael Sheldon		2027/May 2027
Cindy Shearon	Assistant Secretary	2025/May 2025
Deanna Hopper	Assistant Secretary	2025/May 2025
Denise Denslow	Secretary	N/A

I. ADMINISTRATIVE MATTERS

- A. Present disclosures of potential conflicts of interest and confirm quorum.
- B. Approve Agenda, confirm location of the meeting, and posting of meeting notices.

C. Public Comment. Matters not specifically included on the Agenda may be addressed. As a courtesy to others, comments shall be limited to three minutes per person.

D. Discuss results of May 2, 2023 Regular Elections.

E. Appointment of Officers.

President: _____

Secretary: _____

Treasurer: _____

Assistant Secretary: _____

Assistant Secretary: _____

F. Discuss business to be conducted in 2024 and location (**virtual and/or physical**) of meetings. Schedule regular meetings (proposed date/time: Thursday, November 21, 2024 at 1:00 p.m.) and consider adoption of Resolutions Establishing Regular Meeting Dates, Times and Location, and Designating Location for Posting 24-Hour Notices (enclosure).

G. Insurance Discussion

1. Cyber Security and Increased Crime Coverage.

2. Establish Insurance Committee to make final determinations regarding insurance, if necessary.

3. Authorize renewal of Districts’ insurance and Special District Association (SDA) membership for 2024 (enclosures).

H. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2023 (District Transparency Notice).

II. CONSENT AGENDA

Consent Agenda – These items are considered to be routine and will be ratified by one motion. There will be no separate discussion of these items unless a board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Approval of minutes from the February 16, 2023 regular meeting (enclosures).

III. FINANCIAL MATTERS

- A. Conduct Public Hearings to consider amendment of the 2023 Budgets. If necessary, consider adoption of Resolutions to Amend the 2023 Budgets.
- B. Conduct Public Hearings on the proposed 2024 Budgets and consider adoption of Resolutions to Adopt the 2024 Budgets and Appropriate Sums of Money and Resolutions to Set Mill Levies (enclosures – preliminary assessed valuation, draft budget and resolutions).
- C. Authorize the District Accountant to prepare and sign, and/or appoint Board Member to sign, the DLG-70 Certification of Tax Levies forms (“Certifications”). Direct District Accountant to file the Certifications with the Board of County Commissioners and other interested parties.
- D. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan, if necessary.
- E. Consider appointment of District Accountant to prepare 2025 Budgets.
- F. Discuss statutory requirements for an audit. Consider appointment of District Accountant to prepare and file Applications for Exemption from Audit for 2023.

IV. LEGAL MATTERS

- A. Discuss and consider adoption of Resolutions Amending Policy on Colorado Open Records Act Requests (enclosures).

V. MANAGER MATTERS

- A. Review and consider approval of Master Service Agreement (MSA) and Statements of Work (SOWs) between each of the Districts and CliftonLarsonAllen LLP for 2024 Accounting Services and Management Services (enclosures).

VI. CONSTRUCTION MATTERS

- A. None.

VII. OTHER BUSINESS

- A. None.

VIII. ADJOURNMENT

THERE ARE NO REGULAR MEETINGS SCHEDULED FOR THE REMAINDER OF 2023.