

**THE AURORA HIGHLANDS METROPOLITAN DISTRICT NO. 1
(THE “DISTRICT”)**

8390 East Crescent Parkway, Suite 300
Greenwood Village, CO 80111
Phone: 303-779-5710

NOTICE OF A SPECIAL MEETING/BUDGET HEARING AND AGENDA

<u>Boards of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Michael Sheldon	President	May 2023
Carla Ferreira	Vice President	May 2023
William C. Westmoreland	Treasurer	May 2025
Nicholas English	Assistant Secretary	May 2025
Cynthia (Cindy) Shearon	Assistant Secretary	May 2023
Denise Denslow	Secretary	N/A

DATE: **November 22, 2022**
TIME: **9:00 A.M.**
PLACE: **Construction Trailer (formerly Information Center)
3900 E. 470 Beltway
Aurora, CO 80019**

THIS DISTRICT BOARD MEETING WILL ALSO BE ACCESSIBLE BY VIDEO ENABLED WEB CONFERENCE. IF YOU WOULD LIKE TO ATTEND THIS MEETING, PLEASE JOIN THE VIDEO ENABLED WEB CONFERENCE VIA TEAMS AT:

1. To attend via Teams Videoconference use the below link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MDAwODE5NjgtYTg1Zi00NzliLWExNjQtY2U4NzE5NzA2MTlh%40thead.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%2278e91a46-bdcc-4fe5-980c-8ff3dcc70755%22%7d

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:
Phone Conference ID: : 867 387 961#

I. ADMINISTRATIVE MATTERS

- A. Present disclosures of potential conflicts of interest and confirm quorum.
- B. Approve Agenda, confirm location of the meeting and posting of meeting notices.

C. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

D. Review and consider approval of the 2023 Annual Administrative Matters Resolution (enclosures).

E. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2023 (District Transparency Notice).

F. Authorize updates to the website to meet the new legislation deadline of January 1, 2023.

G. Discuss and consider approval of 2023 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association (enclosure).

II. CONSENT AGENDA

Consent Agenda – These items are considered to be routine and will be ratified by one motion. There will be no separate discussion of these items unless a board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Review and consider approval of the September 21, 2022 special meeting minutes (enclosure).

III. FINANCIAL MATTERS

A. Review and consider acceptance of the September 30, 2022 Unaudited Financial Statements and Cash Position Schedule (enclosure).

B. Conduct Public Hearing to consider amendment of the 2022 Budget. If necessary, consider adoption of Resolutions to Amend the 2022 Budget.

C. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolutions to Adopt the 2023 Budget and Appropriate Sums of Money and Resolutions to Set Mill Levies (enclosures – draft budgets and resolutions).

- D. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- E. Appointment of Board member to sign the DLG-70 Certification of Tax Levies.
- F. Consider appointment of District Accountant to prepare 2024 Budget.
- G. Discuss statutory requirements for an audit. Consider appointment of District Accountant or engagement of outside accountant to prepare Application for Exemption from Audit for 2022 or engagement with auditor to prepare the 2022 Audit.

IV. LEGAL MATTERS

- A. Discuss and consider approval of The Aurora Highlands Community Authority Board (“**CAB**”) Third Amended and Restated Establishment Agreement between and among Aerotropolis Area Coordinating Metropolitan District, The Aurora Highlands Metropolitan District No. 1, The Aurora Highlands Metropolitan District No. 2, The Aurora Highlands Metropolitan District No. 3, The Aurora Highlands Metropolitan District No. 4, The Aurora Highlands Metropolitan District No. 5, The Aurora Highlands Metropolitan District No. 6, ATEC Metropolitan District No. 1, ATEC Metropolitan District No. 2 and the CAB (enclosure).
 - i. Discuss and consider adoption of a Resolution of the Board of Directors of the District Approving the Addition of The Aurora Highlands Metropolitan District No. 4 and The Aurora Highlands Metropolitan District No. 5 into the CAB and authorizing execution of the Third Amended and Restated Establishment Agreement between and among Aerotropolis Area Coordinating Metropolitan District, The Aurora Highlands Metropolitan District No. 1, The Aurora Highlands Metropolitan District No. 2, The Aurora Highlands Metropolitan District No. 3, The Aurora Highlands Metropolitan District No. 4, The Aurora Highlands Metropolitan District No. 5, The Aurora Highlands Metropolitan District No. 6, ATEC Metropolitan District No. 1, ATEC Metropolitan District No. 2 and the CAB (enclosure).
- B. Consider adoption of Resolution Calling a Regular Election for Directors on May 2, 2023, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Discuss need for ballot issues and/or questions.

V. MANAGER MATTERS

- A. Consider approval of CliftonLarsonAllen LLP Statements of Work for 2023 (enclosures).

VI. CONSTRUCTION MATTERS

VII. OTHER BUSINESS

- A. Consider appointment of Board Member to serve as a District Representation on The Aurora Highlands Community Authority Board.

VIII. ADJOURNMENT

There are no regular meetings scheduled for the remainder of 2022.