

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
AEROTROPOLIS AREA COORDINATING
METROPOLITAN DISTRICT (“DISTRICT”)
HELD
SEPTEMBER 15, 2022**

A regular meeting of the Board of Directors of the District, County of Adams (referred to hereafter as the “Board”) was convened on Thursday, September 15, 2022 at 1:12 p.m. at the Construction Trailer, 3900 E. 470 Beltway, Aurora, Colorado. The District Board meeting was accessible both in person at the physical meeting location, and via videoconference.

Directors in Attendance Were:

Matt Hopper
Carla Ferreira
Michael Sheldon
Cindy Shearon

Also in Attendance Were:

MaryAnn McGeady, Esq., Jon Hoistad, Esq. and Elisabeth A. Cortese, Esq.; McGeady Becher P.C.
Denise Denslow, Shauna D’Amato, Zach Leavitt and Gina Karapetyan; CliftonLarsonAllen LLP
Cristina Madrigal and Ashley Meyers; Timberline District Consulting, LLC (“**Timberline**”)
Michael Baldwin and Aliraza Hassan; Jefferies LLC
Hannah Harriman and Arianne Myers; JHL Constructors, Inc.
Kristine Lay, Esq.; Kutak Rock LLP
Michael Ferreyros; member of the public

**ADMINISTRATIVE
MATTERS**

Disclosure of Potential Conflicts of Interest: Attorney McGeady discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. It was noted that the disclosures of potential conflicts of interest were filed with the Secretary of State for all Directors. No new conflicts were disclosed.

Quorum/Confirmation of Meeting Location/Posting of Notice: Director Hopper confirmed a quorum for the regular meeting. The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District’s Board meeting. Following discussion, upon motion duly made by

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Director Sheldon, seconded by Director Ferreira and, upon vote, unanimously carried, the Board determined that because there was not a suitable or convenient location within the District boundaries to conduct this meeting it was determined to conduct this meeting at the above-stated location, with participants attending both in person and via videoconference. The Board further noted that notice providing the time, date and location of the meeting was duly posted and that no objections, or any requests that the means of hosting the meeting be changed by taxpaying electors within the District's boundaries have been received.

Agenda: The Board considered the proposed Agenda for the District's regular meeting. Following discussion, upon motion duly made by Director Sheldon, seconded by Director Ferreira and, upon vote unanimously carried, the Agenda was approved, as presented.

Public Comment: There was no public comment.

CONSENT AGENDA

The Board considered the following actions:

August 18, 2022 Regular Meeting Minutes:

Following discussion, upon motion duly made by Director Ferreira, seconded by Director Sheldon and, upon vote unanimously carried, the Board ratified and/or approved of the Consent Agenda items, as presented.

FINANCIAL MATTERS

Payment of Claims for Operating Costs: Ms. Karapetyan reviewed the claims for operating costs with the Board. Following discussion, upon a motion duly made by Director Hopper, seconded by Director Ferreira and, upon vote unanimously carried, the Board approved payment of claims for operating costs, in the amount of \$24,703.49.

Cash Position Report dated July 31, 2022 updated as of September 9, 2022: Ms. Karapetyan reviewed the Cash Position Report with the Board. Following review, upon a motion duly made by Director Sheldon, seconded by Director Ferreira and, upon vote unanimously carried, the Board accepted the Cash Position Report dated July 31, 2022, updated as of September 9, 2022.

Recommendation to The Aurora Highlands Community Authority Board ("CAB") for Acceptance of the CAB and District Engineer's Report and Verification of Costs Associated with Public Improvements Draw No. 51 Engineer's Report and Verification of Costs No. 29 prepared by Schedio Group LLC ("Engineer's Report No. 29"): Director Hopper reviewed Engineer's Report No. 29 with the Board. Following review and discussion, upon a motion duly made by Director Hopper, seconded by Director Ferreira and, upon vote unanimously carried, the Board recommended acceptance of Engineer's Report No. 29 to the

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CAB.

Recommendation to the CAB for Acceptance of the CAB and District Engineer's Report and Verification of Costs Associated with Public Improvements, In-Tract Improvements / In Tract Home Builder Expenses, Engineer's Report and Verification of Costs No. 11 prepared by Schedio Group LLC ("Engineer's In-Tract Report No. 11"): Director Hopper reviewed Engineer's In-Tract Report No. 11 with the Board. Following review and discussion, upon a motion duly made by Director Hopper, seconded by Director Ferreira and, upon vote unanimously carried, the Board recommended acceptance of Engineer's In-Tract Report No. 11 to the CAB.

CAPITAL
PROJECTS

Funding Sources and Payment: Director Hopper reviewed the current funding sources and requested payments with the Board. The Board acknowledged the following funding sources and payment in the total amount of \$10,403,77.16.

TAH CAB/Spine Costs	\$ 7,076,915.13
AH In-Tract Costs	\$ 862,594.07
AF ARTA	\$ 2,429,124.01
AF ATEC Spine Costs	\$ 29,624.59
Developer	\$ 5,519.36
Total:	\$10,403,777.16

Task Order No. 06 to Master Service Agreement ("MSA") for Project Support and Review Services by and between the District and AECOM Technical Services, Inc., for AACMD Construction Management Oversight: Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **Task Order No. 06 to MSA** for Project Support and Review Services by and between the District and **AECOM Technical Services, Inc., for AACMD Construction Management Oversight**, in the amount of \$272,596.00, upon review and recommendation by the Construction Committee.

Task Order No. 18 to MSA for Project Management, Design and Construction Services - ARTA by and between the District and AECOM Technical Services, Inc., for Prairies Waterline Observation: Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **Task Order No. 18 to MSA** for Project Management, Design and Construction Services - ARTA by and between the District and **AECOM Technical Services, Inc., for Prairies Waterline Observation**, in the amount of \$135,483.00, upon review and recommendation by the Construction Committee.

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Task Order No. 03, including Change Order Nos. 1 and 2, to MSA for Project Management, Design and Construction Services by and between the District and AECOM Technical Services, Inc., for Continued Services for SWMP Plan for Overlot Grading South of Trib T: Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **Task Order No. 03, including Change Order Nos. 1 and 2, to MSA** for Project Management, Design and Construction Services by and between the District and **AECOM Technical Services, Inc.**, for Continued Services for SWMP Plan for Overlot Grading South of Trib T, in the amount of \$146,530.00, upon review and recommendation by the Construction Committee.

Task Order No. 20 to MSA for Project Management, Design and Construction Services - ARTA by and between the District and AECOM Technical Services, Inc., for Aerotropolis Parkway I-70 – 26th Avenue Program Management: Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **Task Order No. 20 to MSA** for Project Management, Design and Construction Services - ARTA by and between the District and **AECOM Technical Services, Inc.**, for Aerotropolis Parkway I-70 – 26th Avenue Program Management, in the amount of \$170,000.00, upon review and recommendation by the Construction Committee.

Task Order No. 49 to MSA for Surveying Services by and between the District and Aztec Consultants, Inc., for Tributary T Phase 1 Plat: Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **Task Order No. 49 to MSA for Surveying Services** by and between the District and **Aztec Consultants, Inc.**, for Tributary T Phase 1 Plat, in the amount of \$12,500.00, upon review and recommendation by the Construction Committee.

Task Order No. 55 to MSA for Surveying Services by and between the District and Aztec Consultants, Inc., for ARTA Tributary T Crossing 38th Avenue: Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **Task Order No. 55 to MSA** for Surveying Services by and between the District and **Aztec Consultants, Inc.**, for ARTA Tributary T Crossing 38th Avenue, in the amount of \$720.00, upon review and recommendation by the Construction Committee.

Task Order No. 56 to MSA for Surveying Services by and between the District and Aztec Consultants, Inc., for ARTA E-470/38th Avenue Interchange: Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **Task Order No. 56 to MSA** for Surveying Services by and between the District and **Aztec Consultants, Inc.**, for ARTA E-470/38th Avenue Interchange, in the amount

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of \$22,200.00, upon review and recommendation by the Construction Committee.

Task Order No. 57 to MSA for Surveying Services by and between the District and Aztec Consultants, Inc., for ARTA Tributary T Crossing 38th Avenue:

Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **Task Order No. 57** to MSA for Surveying Services by and between the District and **Aztec Consultants, Inc.**, for ARTA Tributary T Crossing 38th Avenue, in the amount of \$720.00, upon review and recommendation by the Construction Committee.

Change Order No. 01 to Task Order No. 20 to MSA for Geotechnical Services by and between the District and CTL Thompson, Inc., for 38th Place Construction Testing:

Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **Change Order No. 01 to Task Order No. 20** to MSA for Geotechnical Services by and between the District and **CTL Thompson, Inc.**, for 38th Place Construction Testing, in the amount of \$1,282.50, upon review and recommendation by the Construction Committee.

Change Order No. 02 to Task Order No. 18 to MSA for Geotechnical Services by and between the District and CTL Thompson, Inc., for Main Street Phase 1 (Northbound Lane):

Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **Change Order No. 02 to Task Order No. 18** to MSA for Geotechnical Services by and between the District and **CTL Thompson, Inc.**, for Main Street Phase 1 (Northbound Lane), in the amount of \$9,148.00, upon review and recommendation by the Construction Committee.

Change Order No. 02 to Task Order No. 20 to MSA for Geotechnical Services by and between the District and CTL Thompson, Inc., for 38th Place Construction Testing:

Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **Change Order No. 02 to Task Order No. 20** to MSA for Geotechnical Services by and between the District and **CTL Thompson, Inc.**, for 38th Place Construction Testing, in the amount of \$1,078.50, upon review and recommendation by the Construction Committee.

(Revised) Task Order to MSA for Geotechnical Services by and between the District and CTL Thompson, Inc., for Filing 9 Geotechnical Report:

Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **(Revised) Task Order** to MSA for Geotechnical Services by and between the District and **CTL Thompson, Inc.**, for Filing 9 Geotechnical Report, in the amount of \$7,800.00, upon review and recommendation by the Construction Committee.

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Change Order No. 36 to Construction Agreement for Street Lighting by and between the District and Dynalectric Company, for TAH Filing 1 – Lighting (Pulte Filing 8 Box Relocation): Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **Change Order No. 36 to Construction Agreement for Street Lighting by and between the District and Dynalectric Company, for TAH Filing 1 – Lighting (Pulte Filing 8 Box Relocation)**, in the amount of \$2,052.65, upon review and recommendation by the Construction Committee.

Task Order No. 06 to MSA for Architecture, MEP and Structural Engineering Services by and between the District and EV Studio, LLC, for Support to F3 Park (School Park): Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **Task Order No. 06 to MSA for Architecture, MEP and Structural Engineering Services by and between the District and EV Studio, LLC, for Support to F3 Park (School Park)**, in the amount of \$3,460.00, upon review and recommendation by the Construction Committee.

Task Order No. 07 to MSA for Architecture, MEP and Structural Engineering Services by and between the District and EV Studio, LLC, for Support to Filing 18 Park: Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **Task Order No. 07 to MSA for Architecture, MEP and Structural Engineering Services by and between the District and EV Studio, LLC, for Support to Filing 18 Park**, in the amount of \$5,800.00, upon review and recommendation by the Construction Committee.

Change Order No. 01 to Task Order No. 43 to MSA for Civil Engineering Services by and between the District and HR Green Development, LLC, for 38th Avenue Design Services: Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **Change Order No. 01 to Task Order No. 43 to MSA for Civil Engineering Services by and between the District and HR Green Development, LLC, for 38th Avenue Design Services**, in the amount of \$83,942.00, upon review and recommendation by the Construction Committee.

Change Order No. 04 to Task Order No. 26 to MSA for Civil Engineering Services by and between the District and HR Green Development, LLC, for Interchange Water Relocation: Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **Change Order No. 04 to Task Order No. 26 to MSA for Civil Engineering Services by and between the District and HR Green Development, LLC, for Interchange Water Relocation**, in the amount of \$3,000.00, upon review and recommendation by the Construction Committee.

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Change Order No. 05 to Task Order No. 26 to MSA for Civil Engineering Services by and between the District and HR Green Development, LLC, for Roundabout Electrical Updates: Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **Change Order No. 05 to Task Order No. 26 to MSA for Civil Engineering Services by and between the District and HR Green Development, LLC, for Roundabout Electrical Updates**, in the amount of \$5,500.00, upon review and recommendation by the Construction Committee.

Change Order No. 05 to Work Order No. 006 to Construction Management Agreement (CMAR) by and between the District and JHL Constructors, Inc., for Section 30 Mass Grading (Phase 3 Overlot Grading): Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **Change Order No. 05 to Work Order No. 006 to Construction Management Agreement (CMAR) by and between the District and JHL Constructors, Inc., for Section 30 Mass Grading (Phase 3 Overlot Grading)**, in the amount of \$6,835,153.00, upon review and recommendation by the Construction Committee.

Change Order No. 05 to Work Order No. 008 to Construction Management Agreement (CMAR) by and between the District and JHL Constructors, Inc., for 38th Parkway (Final Contingency Credit Allocation): Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **Change Order No. 05 to Work Order No. 008 to Construction Management Agreement (CMAR) by and between the District and JHL Constructors, Inc., for 38th Parkway (Final Contingency Credit Allocation)**, in the deductive amount of (\$131,245.25), upon review and recommendation by the Construction Committee.

Change Order No. 06 to Work Order No. 009 to Construction Management Agreement (CMAR) by and between the District and JHL Constructors, Inc., for Southbound Main Street Curb Cut Credits: Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **Change Order No. 06 to Work Order No. 009 to Construction Management Agreement (CMAR) by and between the District and JHL Constructors, Inc., for Southbound Main Street Curb Cut Credits**, in the deductive amount of (\$76,191.42), upon review and recommendation by the Construction Committee.

Change Order No. 03 to Work Order No. 012 to Construction Management Agreement (CMAR) by and between the District and JHL Constructors, Inc., for Center Roundabout Monument (Overage of Electrical to Foundation Pad): Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **Change Order No. 03 to Work Order No. 012 to Construction Management Agreement**

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(CMAR) by and between the District and **JHL Constructors, Inc.**, for Center Roundabout Monument (Overage of Electrical to Foundation Pad), in the amount of \$17,062.00, upon review and recommendation by the Construction Committee.

Change Order No. 01 to Work Order No. 019 to Construction Management Agreement (CMAR) by and between the District and JHL Constructors, Inc., for Pulte/Richmond Landscaping and Gas Line Easement: Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **Change Order No. 01 to Work Order No. 019 to Construction Management Agreement (CMAR)** by and between the District and **JHL Constructors, Inc.**, for Pulte/Richmond Landscaping and Gas Line Easement, in the amount of \$25,186.00, upon review and recommendation by the Construction Committee.

Work Order No. 023 to Construction Management Agreement (CMAR) by and between the District and JHL Constructors, Inc., for Tributary W Drainage: Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **Work Order No. 023 to Construction Management Agreement (CMAR)** by and between the District and **JHL Constructors, Inc.**, for Tributary W Drainage, in the amount of \$6,617,623.00, upon review and recommendation by the Construction Committee.

Work Order No. 025 to Construction Management Agreement (CMAR) by and between the District and JHL Constructors, Inc., for Filing 9 Wet Utilities Installation: Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **Work Order No. 025 to Construction Management Agreement (CMAR)** by and between the District and **JHL Constructors, Inc.**, for Filing 9 Wet Utilities Installation, in the amount of \$8,173,438.15, upon review and recommendation by the Construction Committee.

Change Order No. 81 to Construction Agreement (Tributary T and Main Street Phase 3) by and between the District and JHL Constructors, Inc., for First Creek Tributary Drainage Improvements: Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **Change Order No. 81 to Construction Agreement (Tributary T and Main Street Phase 3)** by and between the District and **JHL Constructors, Inc.**, for First Creek Tributary Drainage Improvements, in the amount of \$151,994.99, upon review and recommendation by the Construction Committee.

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Task Order to MSA for Program Management Services by and between the District and Matrix Design Group, Inc. for Design of Warm Springs West of Main Street (Civil, Traffic and Landscaping) and Lighting, Irrigation Design and Geotechnical Engineering: Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **Task Order** to MSA for Program Management Services by and between the District and **Matrix Design Group, Inc.** for Design of Warm Springs West of Main Street (Civil, Traffic and Landscaping) and Lighting, Irrigation Design and Geotechnical Engineering, in the amount of \$162,050.00, upon review and recommendation by the Construction Committee.

Task Order No. 12 to MSA for Program Management Services by and between the District and Matrix Design Group, Inc. for Conceptual Landscape Plan for E-470 Frontage: Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **Task Order No. 12** to MSA for Program Management Services by and between the District and **Matrix Design Group, Inc.** for Conceptual Landscape Plan for E-470 Frontage, in the amount of \$35,000.00, upon review and recommendation by the Construction Committee.

Change Order No. 02 to Task Order No. 15 to MSA for Planning and Landscape Architectural Services by and between the District and Norris Design, Inc. for Electrical Work to Support School Park: Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **Change Order No. 02 to Task Order No. 15** to MSA for Planning and Landscape Architectural Services by and between the District and **Norris Design, Inc.** for Electrical Work to Support School Park, in the amount of \$3,200.00, upon review and recommendation by the Construction Committee.

Change Order No. 01 to Task Order No. 19 to MSA for Planning and Landscape Architectural Services by and between the District and Norris Design, Inc. for Filing 9 Additional Scope Added to the Project: Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **Change Order No. 01 to Task Order No. 19** to MSA for Planning and Landscape Architectural Services by and between the District and **Norris Design, Inc.** for Filing 9 Additional Scope Added to the Project, in the amount of \$76,400.00, upon review and recommendation by the Construction Committee.

Change Order No. 01 to Task Order No. 20 to MSA for Planning and Landscape Architectural Services by and between the District and Norris Design, Inc. for Electrical Work to Support Filing 18 Park: Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved **Change Order**

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No. 01 to Task Order No. 20 to MSA for Planning and Landscape Architectural Services by and between the District and Norris Design, Inc. for Electrical Work to Support Filing 18 Park, in the amount of \$4,100.00, upon review and recommendation by the Construction Committee.

LEGAL MATTERS

Overlap Area Consent Agreement for Filing No. 9 by and between the District and East Cherry Creek Valley Water and Sanitation District: Attorney McGeady reviewed the Agreement with the Board. Following discussion, upon a motion duly made by Director Hopper, seconded by Director Ferreira and, upon vote unanimously carried, the Board approved the Overlap Area Consent Agreement for Filing No. 9 by and between the District and East Cherry Creek Valley Water and Sanitation District.

Overlap Area Consent Agreement for Filing No. 11 by and between the District and East Cherry Creek Valley Water and Sanitation District: Attorney McGeady reviewed the Agreement with the Board. Following discussion, upon a motion duly made by Director Hopper, seconded by Director Ferreira and, upon vote unanimously carried, the Board approved the Overlap Area Consent Agreement for Filing No. 11 by and between the District and East Cherry Creek Valley Water and Sanitation District.

Easement Deed and Temporary Construction Easement by and between the District and East Cherry Creek Valley Water and Sanitation District: Attorney McGeady reviewed the Deed and Easement the Board. Following discussion, upon a motion duly made by Director Hopper, seconded by Director Ferreira and, upon vote unanimously carried, the Board approved the Easement Deed and Temporary Construction Easement by and between the District and East Cherry Creek Valley Water and Sanitation District.

ARTA MATTERS

Other: None.

OTHER BUSINESS

Agreement for Services by and between the District and International Data Base Corp., d/b/a BidNet for Provision of On-line Bidding Services: Attorney Hoistad reviewed the Agreement with the Board. Following discussion, upon a motion duly made by Director Hopper, seconded by Director Sheldon and, upon vote unanimously carried, the Board approved the Agreement for Services by and between the District and International Data Base Corp., d/b/a BidNet for provision of On-line Bidding Services.

EXECUTIVE SESSION


None.

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ADJOURNMENT

There being no further items before the Board, upon motion duly made by Director Ferreira, seconded by Director Sheldon and, upon vote, unanimously carried by roll call, the meeting was adjourned at 1:22 p.m.

Respectfully submitted,

By 
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Secretary for the Meeting

Certificate Of Completion

Envelope Id: A653D430849D4FAFBAAAC36F81E8BCC34	Status: Completed
Subject: AACMD : Minutes 09-15-2022 AACMD.pdf	
Client Name: AACMD	
Client Number: 011-042659-OS03-2022	
Source Envelope:	
Document Pages: 11	Signatures: 1
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Enveloped Stamping: Enabled	Kathy Suazo
Time Zone: (UTC-06:00) Central Time (US & Canada)	220 S 6th St Ste 300
	Minneapolis, MN 55402-1418
	Kathy.Suazo@claconnect.com
	IP Address: 24.9.186.151

Record Tracking

Status: Original	Holder: Kathy Suazo	Location: DocuSign
10/25/2022 9:00:30 AM	Kathy.Suazo@claconnect.com	

Signer Events

Denise Denslow
denise.denslow@claconnect.com
Secretary
Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

77517AF6E925439...
Signature Adoption: Pre-selected Style
Using IP Address: 165.225.10.156

Timestamp

Sent: 10/25/2022 9:02:38 AM
Viewed: 10/27/2022 12:51:02 PM
Signed: 10/27/2022 12:51:16 PM

Electronic Record and Signature Disclosure:
Accepted: 10/27/2022 12:51:02 PM
ID: bde637ea-2583-43c7-b913-415f4cd211ae

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Jenny Pino jpino@specialdistrictlaw.com Security Level: Email, Account Authentication (None)	COPIED	Sent: 10/27/2022 12:51:17 PM
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Cristina Madrigal theaurorahighlands@timberlinedc.com Security Level: Email, Account Authentication (None)	COPIED	Sent: 10/27/2022 12:51:18 PM Viewed: 10/27/2022 5:53:34 PM
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Electronic Record and Signature Disclosure:
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	10/25/2022 9:02:38 AM
Certified Delivered	Security Checked	10/27/2022 12:51:02 PM
Signing Complete	Security Checked	10/27/2022 12:51:16 PM
Completed	Security Checked	10/27/2022 12:51:18 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, CliftonLarsonAllen LLP (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact CliftonLarsonAllen LLP:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: BusinessTechnology@CLAconnect.com

To advise CliftonLarsonAllen LLP of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at BusinessTechnology@CLAconnect.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To request paper copies from CliftonLarsonAllen LLP

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